

PAYMENT INFORMATION

Payment Deadlines

Semester	Priority Registration Begins for Declared Majors	Regular Registration Begins for all students	Payment Deadline for Regular Registration	Late Registration*	Payment Deadline*
Fall 2005	June 6	June 13	August 20, 2pm	August 21-26	September 14, 6pm

*Payment or payment arrangements for late registration and schedule changes must be made through e-services or the Cashier's Office, S310, by the date listed. Payment not received by these dates will result in cancellation of classes.

IMPORTANT- IF YOU ALLOW YOUR CLASSES TO BE CANCELLED FOR NON-PAYMENT, THEY WILL NOT BE REINSTATED.

How Much Do You Owe?

After registering, visit UHD's e-services at www.uhd.edu/eservices and access **My Payment Info** for an online fee statement.

Payment Options

UHD gives you two payment options: you may pay in full or you may pay on the installment plan.

- **Full payment**--You may make your payment in full by check, credit card (VISA, Discover, and/or MasterCard) or cash.
- **Installments**--You may choose to make your payments in three installments. **Installments are available for the Fall and Spring semesters only.** Make your installment payments online via UHD's e-services www.uhd.edu/eservices or in person at the Cashier's Office. If you have questions, please call the Cashier's Office, 713/221-8196. Installment due dates are found in the Academic Calendar at the front of this bulletin.

Payment Methods

Web

You may access UHD's e-services www.uhd.edu/eservices to make full or installment payments using your VISA, MasterCard or Discover credit card.

Mail/Fax

Send or fax the completed Method of Payment Form, page 22, with check, money order or, when faxing, signature authorizing VISA, Discover or MasterCard charge. The Texas driver's license of the person signing the check and Student ID number must be on the face of the money order/check in order to process for payment. Be sure to enclose the proper amount. Classes will NOT be saved with less than the minimum required amount. Payment must be **received** by the payment deadline for each semester. (UHD does not receive mail on Saturdays.)

NOTE: If any check previously posted to your account, regardless of issuer, was returned due to insufficient funds or payment was stopped you may not be able to pay by check at this time. If you are unsure of your ability to pay by check, please pay by another method or contact the cashier's office to verify your status. Classes will NOT be saved if your check cannot be accepted.

If your check is returned due to insufficient funds, your classes will be dropped if the check is not paid within 10 days.

In Person or Drop Box

You can pay in person at the Cashier's office during their business hours, Monday–Thursday 8am to 6pm, Friday 8am to 5pm or use the drop box outside the Cashier's Office 24 hours a day. If using the drop box, please enclose the Method of Payment Form found on page 22 in a sealed envelope along with your payment or credit card information and place in the drop box by the payment deadline.

Financial Aid

Once your file is complete, most financial aid awards will be credited to your account automatically when you are registered for the same number of hours for which you are awarded. See page 6 for more information.

PAYMENT INFORMATION *(continued)*

Payment Methods (continued)

It is your responsibility to monitor your account to verify that your financial aid has been posted by the payment deadline. You can check your account online through the **My Payment** option on e-services. If the financial aid is not listed under Payments, it has not been posted to your account. If your financial aid is not posted by the payment deadline, you **MUST** make other arrangements or your classes will be dropped.

If your financial aid does not pay your full balance, you **MUST** either pay the remaining balance by the payment deadline or contact the Cashier's office to set up a payment arrangement.

Credit Card Payment

Credit Card payments should be made online using e-services. Refunds for online credit card payments will automatically be processed back to the card used.

Delinquent Accounts

If you fail to pay any amount due to the University of Houston-Downtown, your account may be turned over to an agency for collection. If an account is referred for collection, you are responsible for paying all costs incurred by the UHD for collection of the debt.

An outstanding debt at ANY university within the University of Houston System (UH, UH-Clear Lake, UH-Downtown or UH-Victoria) will block you from enrolling at or receiving a transcript or diploma from all University of Houston System schools.

Fall 2005 Undergraduate Tuition and Mandatory Fees

Hours	Tuition		Mandatory Fees						Total		
	Texas Resident	Non-Resident	Center Fee	Student Service Fee	Int'l Education Fee	Incidental Fee	Records Office Fee	Library Fee	Texas Resident	Non-Resident	Int'l
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
19+	112.50/hr	388.50/hr	25	120	1	150	11	40			
19	2137.50	7381.50	25	120	1	150	11	40	2484.50	7728.50	7773.50
18	2025.00	6993.00	25	120	1	150	11	40	2372.00	7340.00	7385.00
17	1912.50	6604.50	25	120	1	150	11	40	2259.50	6951.50	6996.50
16	1800.00	6216.00	25	120	1	150	11	40	2147.00	6563.00	6608.00
15	1687.50	5827.50	25	120	1	150	11	40	2034.50	6174.50	6219.50
14	1575.00	5439.00	25	120	1	140	11	40	1912.00	5776.00	5821.00
13	1462.50	5050.50	25	120	1	130	11	39	1788.50	5376.50	5421.50
12	1350.00	4662.00	25	120	1	120	11	36	1663.00	4975.00	5020.00
11	1237.50	4273.50	25	110	1	110	11	33	1527.50	4563.50	4608.50
10	1125.00	3885.00	25	100	1	100	11	30	1392.00	4152.00	4197.00
9	1012.50	3496.50	25	90	1	90	11	27	1256.50	3740.50	3785.50
8	900.00	3108.00	25	80	1	80	11	24	1121.00	3329.00	3374.00
7	787.50	2719.50	25	70	1	70	11	21	985.50	2917.50	2962.50
6	675.00	2331.00	25	60	1	60	11	18	850.00	2506.00	2551.00
5	562.50	1942.50	15	50	1	50	11	15	704.50	2084.50	2129.50
4	450.00	1554.00	15	40	1	40	11	12	569.00	1673.00	1718.00
3	337.50	1165.50	15	30	1	30	11	9	433.50	1261.50	1306.50
2	337.50	1165.50	15	20	1	20	11	6	410.50	1238.50	1283.50
1	337.50	1165.50	15	10	1	10	11	3	387.50	1215.50	1260.50

All fees subject to change without notice.